

RESIDENTIAL CARE FACILITY OCCUPANCIES

OWNER / OCCUPANT INSPECTION INFORMATION



Manitoba Fire Code requires building owners or occupants to comply with the requirements on this checklist.

These requirements are not a complete list; there may be additional requirements for your occupancy.

RESIDENTIAL CARE FACILITY USES INCLUDE:

- Less than 5 residents
- 5 or more residents
- 10 or more residents



Winnipeg Fire Department

Fire Prevention Branch
2nd Floor - 185 King St.
Winnipeg, MB, R3B 1J1
Call 311
[Email](#)

Checklist: Common Fire Safety Requirements

- Address:** Must be visible from road and lane, free from foliage, trees, etc.
- Drills & Evacuation:** Fire evacuation plans and procedures are complete, up-to date and prominently posted. Monthly fire drills conducted and recorded.
- Egress:** Two separate means of egress are required from each floor area.
- Egress exceptions:** If floor area above 1st floor or basement is used **EXCLUSIVELY** for bldg. services, laundry or storage or an office with no sleeping, a 2nd means of egress is **NOT** required.
OTHER EXCEPTIONS: [Res. Care Requirements Bulletin](#)
- Electrical:** Panels, outlets, switches, fixtures and wiring are in good repair. Electrical appliances bear the label of a testing laboratory (ULC, CSA). Coffee makers, hot plates, toasters, etc. are unplugged when not in use. Outlets are protected with secure covers.
- Emergency lighting:** May be provided by battery packs with remote and attached heads, or by emergency generators that will illuminate specified A/C fixtures or remote light heads. Must be operational, no visible damage, with heads aimed in proper direction, and serviced and labelled annually by a certified technician.
- Exit doors:** Ensure all exits are unobstructed and doors are easily openable. All emergency exits are required to be easily openable and meet MB Fire Code requirements.
- Extension cords:** Kept to a minimum and not overloaded.
- Exit signs:** Must be visible and remain illuminated at all times the building is occupied and provided at emergency exits or windows.
- Fire alarm systems:** Must have a working A/C power-on bulb and be in good working condition with no audible or visual damage. Must have a current service label (within the last 12 months).
- Fire Doors:** Fire doors or stairway doors are NOT wedged or blocked open and doors close and latch properly.
- Fire Separations:** Must have no holes or openings that compromise their purpose.
- Heating systems:** Storage of combustibles around heating units is not permitted; fuel-fired heating systems must be inspected and labeled annually by a certified technician.
- Portable Fire Extinguishers must:**
 - Be located adjacent to corridors or aisles that provide access to exits.
 - Be mounted in a visible location, accessible, and serviced and tagged at least once every 12 months by a certified technician.
 - Be full and functioning (no damage, corrosion, leaks malfunctioning parts or clogged nozzles).
 - Have a minimum rating of 2A-10BC
- Smoke alarms:** Required in each sleeping room, between sleeping areas and remainder of floor area. Must be hard-wired with battery back-up and interconnected to alarm throughout building. See [Point #6 Smoke Alarms Res. Care Bulletin](#) for further information.
- Sprinkler valves:** Where sprinkler systems are required, valves must be in the open position, either locked and chained or sealed and monitored electronically. No storage permitted within 18 in. of bottom of sprinkler heads.
- Storage areas:** Storage should be separated from the remainder of the building.